



CHIEF DIRECTOR: PHYSICAL RESOURCE MANAGEMENT

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1.SPECIFICATION

RFQ NO:2022/07/691

Closing Date: 21 July 2023
Time: 11h00 am

Specification for quotation for the Appointment of a service provider for the repairs and maintenance at Phakamani Educare Centre - Eundini Local Municipality, Joe Gqabi District

ITEM NO	DESCRIPTION	UNIT	Qty	Rate	Amount
	<p><u>BILL NO. 1</u></p> <p>PRELIMINARIES AND GENERAL</p> <p>NOTES:</p> <p>The contractor shall agree the location of all temporary services with the project manager from DOE before installation and on completion remove same and make good.</p> <p>The agreement is to be the JBCC Principal Building Agreement Edition 4.1, March 2005 edition published by the Joint Building Contracts Committee.</p> <p>Tenderers are referred to the aforementioned document for the full intent and meaning of each clause thereof for which such allowance must be made as required hereinafter.</p> <p>SPECIFIC REQUIREMENTS</p>				



	The contractor shall allow for the following specific requirements of the employer:			
1	Main notice board of an approved design with the title of the project and the names of the employer, and the contractor signwritten thereon.	Item	1	
2	Suitable office accommodation for meetings held on site.	Item	1	
3	Existing premises occupied: The existing premises will be in use and occupied during the course of the contract. The contractor shall execute the works in such a manner as will least interfere with the general routine of the occupants of the premises and shall minimise any nuisance from dust, noise or other causes.	Item	1	
	OCCUPATIONAL HEALTH AND SAFETY SPECIFICATIONS			
	The Contractor shall with reference to the Health and Safety Specifications, and without limiting his obligations in terms of the Construction Regulations, 2014 issued under the Occupational Health and Safety Act, 1993 (Act No 85 of 1993), allow for the following items in his costing.			
4	Develop Health and Safety Plans for the Contractor and Subcontractors. Fixed charge item: _____	Item	1	
5	Provide Risk Assessments for the Contractor and Subcontractors. Fixed charge item: _____	Item	1	



6	Provide and manage resources to implement and maintain the Safety Plans of the Contractor and Subcontractors. Fixed charge item: _____ Time related item: _____	Item	1	
7	Comply with all the requirements of the Act and all its regulations and incorporated standards with regards to the design, supply, storage and erection of materials used for temporary and permanent work. Fixed charge item: _____ Time related item: _____	Item	1	
8	Comply with all the requirements of the Act and all its regulations and incorporated standards with regards to construction welfare facilities, environmental regulations, housekeeping on construction sites, fire precaution on construction sites, structures, watching, barricading and lighting, site clearance, concrete. Fixed charge item: _____ Time related item: _____	Item	1	
9	Administration, reporting, training, inspections and monitoring required to implement the Contractor's Health and Safety Plan. Fixed charge item: _____ Time related item: _____	Item	1	
10	Internal audits. Fixed charge item: _____ Time related item: _____	Item	1	
11	Other Health and Safety obligations. Fixed charge item: _____ Time related item: _____	Item	1	
	OWN REQUIREMENTS			



	In addition to the specific requirements of the employer, detailed above, the contractor shall allow for his own preliminary and/or overhead costs as required for the execution of the contract such as the following and any other requirements he may wish to add:			
12	Site supervision:	Item	1	
13	Works insurances.	Item	1	
14	Public liability.	Item	1	
15	Plant and equipment.	Item	1	
16	Cleaning.	Item	1	
17	Other (Specify).	Item	1	
18	Other (Specify).	Item	1	
19	Other (Specify).	Item	1	
	NOTE:			
	The information listed below is in respect of the contract.			
	Amount of insurance against injury to person or property in respect of any single occurrence R 1 million			
	Contract period - 2 (Two) Months.			
	The date for site handover :- TBA			
	Amount of penalty per day on which the completion of the works may be in arrears: R0.165 per R100 of contract value per day (Excluding VAT)			



	<p>Specification of materials and methods to be used: Specification of Materials and Methods to be used - PW 371, Fourth Revision, October 1993</p> <p>Design guidelines used: DPW standard guidelines for the design of Accessible Buildings - PW 350, March 2001 and the SABS 0246 Building Standards</p> <p>Edition of Standard System of measuring building work: Sixth Edition including the latest amendments</p>				
	Sub-Total Carried to Final Summary				
	<p>BILL NO. 2</p> <p>ALTERATIONS</p> <p>REMOVAL OF EXISTING WORK</p> <p>Taking out and removing doors, windows, etc from brickwork</p>				
1	Remove Steel single gate for doors & fix and put aside for re use in a good surface.	No	2		
2	Service existing steel window frames size 1300 mmx960 mm including stays, catches etc. including removal of broken glazing (painting and glazing elsewhere measured).	No	10		



3	Service existing steel window frames size 1300 mmx590 mm including stays, catches etc. including removal of broken glazing (painting and glazing elsewhere measured).	No	1		
4	Remove existing steel door frames size 2032 mmx813 mm including stays, etc.	No	6		
5	Remove existing external doors size 813 mmx2032 mm including stays, ironmongery etc. including removal of broken glazing (painting and glazing elsewhere measured).	No	2		
6	Remove existing internal doors size 813 mmx2032 mm including stays, ironmongery etc. including removal of broken glazing (painting and glazing elsewhere measured).	No	4		
	Taking down and removing roofs, floors, panelling, ceilings, partitions, etc				
7	Corrugated iron roof covering, trusses and timber purlins and prepare for new roof	m2	266		
9	Gypsum plasterboard ceilings including cornices, timber bandering, etc	m2	144		
	Taking out and removing sundry joinery work				
10	Timber skirtings from brickwork	m	73,5		



	Taking up and removing vinyl floor coverings, ceramic tile, etc				
14	Vinyl tile floor covering including preparing screed for new vinyl and Ceramice floor covering	m2	144		
	Hacking up/off and removing granolithic, screeds, plaster, etc from concrete or brickwork and preparing surfaces for new screeds, plaster, etc				
15	Hack up existing screed and excess material and cart off site	m2	63		
	Taking out and removing glass and mirrors				
16	Glass from steel windows including cleaning out rebates and preparing for new glass	m2	6		
17	demolish the existing parapet wall and prepare for new trusses	m2	24,4		
18	demolish the existing fencing and poles	m	154		
19	Remove existing paint from glazing	m2	4		
20	Take down 0,86 x 0,74 x 1,8m high free standing single cubiclecorrugated iron toilet includingfilling in the holes	m3	2		
Sub-Total					
BILL NO 3					



CONCRETE, FORMWORK AND REINFORCEMENT

Cost of tests The costs of making, storing and testing of concrete test cubes as required under clause 7 "Tests" of SABS 1200 G shall include the cost of providing cube moulds necessary for the purpose, for testing costs and for submitting reports on the tests to the architect. The testing shall be undertaken by an independent firm or institution nominated by the contractor and to the approval of the architect. (Test cubes are measured separately)

Formwork

Formwork Descriptions of formwork shall be deemed to include use and waste only (except where described as "left in" or "permanent"), for fitting together in the required forms, wedging, plumbing and fixing to true angles and surfaces as necessary to ensure easy release during stripping and for reconditioning as necessary before re-use. The vertical strutting shall be carried down to such construction as is sufficiently strong to afford the required support without damage and shall remain in position until the newly constructed work is able to support itself.



	<p>Formwork to soffits of (solid) slabs etc shall be deemed to be to slabs not exceeding 250mm thick unless otherwise described</p> <p>Formwork to sides of bases, pile caps, ground beams, etc will only be measured where it is prescribed by the engineer for design reasons. Formwork necessitated by irregularity or collapse of excavated faces will not be measured and the cost thereof shall be deemed to be included in the allowance for taking the risk of collapse of the sides of the excavations, provision for which is made in "Earthworks"</p>			
	<p>20Mpa/19mm concrete</p>			
1	<p>900mm Wide x 75mm thick Concrete aprons cast in panels, laid to fall in 1:200, with control joints filled with polysulphide sealant, every 3000mm centres on a well rammed earth bottom including excavation, formwork, reinforcing mesh ref. 193, ramming and depositing and levelling spoil on site where directed.</p>	m	58	
2	<p>Construction of concrete ramps for ablution blocks and to the main entrance</p>	m ³	2	
	<p>TEST BLOCKS</p>			
3	<p>Making and testing of three 150 x 150 x 150mm concrete strength test cubes</p>	No	3	



	Sub-Total				
	<p>BILL NO 4</p> <p>ROOF COVERINGS ETC</p> <p>ROOF SHEETING AND ACCESSORIES</p> <p>0.58 mm Thick IBR profile galvanised roof sheeting, fixed to timber purlins (elsewhere measured) on roof coverings with pitch not exceeding 15 degrees.</p> <p>Roof covering with pitch not exceeding 25 degree, in transportable lengths not exceeding 6,6m with trusses. The description includes all related items.</p>				
1		m2	266		
	Sub-Total				
	<p>BILL NO 5</p> <p>CARPENTRY AND JOINERY</p> <p>Joinery</p> <p>Descriptions of frames shall be deemed to include frames, transomes, mullions, rails, etc Descriptions of hardwood joinery shall be deemed to include pelleting of bolt holes</p>				



Fixing

Items described as "nailed" shall be deemed to be fixed with hardened steel nails or shot pins to brickwork or concrete

Decorative laminate finish

Laminate finish shall be glued under pressure. Edge strips shall be butt jointed at junctions with adjacent similar finish

ROOFS, ETC

Sawn softwood

1	50 x 76mm Purlins and 38 115mm Rafters not exceeding 6.6 m in length, to manufacturer's specification	m2	45
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Sundries

2	Two coats ABE Provinite on wrought timbers	m2	18
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EAVES, VERGES, ETC

Everite medium density plain nutec-cement

3	80 x 275mm Socketless barge boards with aluminium H-profile barge board joiners, drill for and fix with hot-dip galvanised screws and washers	m	28
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4	15 x 225mm density plain fibre cement fascia board with alluminium H profile fascia joiners, drill for and fix with hot-dip galvanised screws and washers	m	38	
SKIRTINGS				
Wrought meranti				
4	19 x 75mm Skirtings including 19mm quadrant bead plugged in mahogany	m	74	
DOORS, ETC				
Wrot Meranti Stable Doors				
5	44mm Thick, framed, ledged and batten door, formed of 44 x 114mm stiles and top rail, 22 x 114mm middle ledge and braces and 22 x 228mm bottom ledge, the stiles and top rail grooved for and filled in with 22 x 70mm tongued, grooved and V-jointed vertical boarding finished flush on internal face with 6mm matching plywood backing, size 813 x 2032mm high. To be comprise of bottom and top leaf(stable door form).	No	2	
Semi-solid core flush doors with commercial veneer hung to steel frames				
6	40mm Door size 813 x 2 032mm	No	4	



	Wrought meranti				
7	60 x 28mm rebated frame plugged	No	6		
	General				
	The following cupboard fittings have been measured as complete units i.e. the components of the units have not been separately measured. The descriptions, therefore, of such units shall be deemed to include all components, assembling, housing, notching, glueing, blocking, planting on and screwing with countersunk screws, edge strips, decorative plastic finish, glass, ironmongery, metalwork, paint or varnish finishes, etc				
	Kitchen cupboards etc				
9	Sink cupboard unit 2 930mm long with Formica covered worktop 300mm long (sink and drainer elsewhere)	No	1		
	Sub-Total				
	BILL NO 6				
	CEILINGS, PARTITIONS AND ACCESS FLOORING				
	SUPPLEMENTARY PREAMBLES				



For preambles see "Model Preambles for Trades"

NOTE: Tenderers are advised to study the Standard Preambles to all trades and Supplementary Preambles before pricing this bill

Descriptions

Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins shot pinned to brickwork or concrete
Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 600mm centres, and where described as "bolted" the bolts have been given elsewhere

CEILINGS ETC

1	19 x 70mm Cornice	m	74	
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NAILED UP CEILINGS

6mm "Rhino board" boards with timber strips

2	Horizontal ceilings, including 38 x 50mm sawn softwood bandering at maximum 600mm centres with timber cover strips at joints in one direction only to trusses (elsewhere measured).	m2	144	
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3	Extra over ceiling for 600 x 600mm trap door of 32 x 44mm wrought softwood rebated framing with one 38 x 38mm sawn softwood cross brander covered with ceiling board and fitted flush in opening	No	1		
Sub-Total					
BILL NO 7					
FLOOR COVERINGS					
300 x 300 x 2.5mm Thick "Floorflex" semi-flexible vinyl floor tiles fixed with "Marley No.60 Acrylic Adhesive"					
1	On floors	m2	144		
POLISH, SEALERS, ETC					
2	Two coats polymer floor dressing to SABS 1042 vinyl flooring	m2	144		
Sub-Total					
BILL NO 8					
IRONMONGERY					
Finishes to ironmongery					
Where applicable finishes to ironmongery are indicated by suffixes in accordance with the following list:					



HINGES, BOLTS, ETC				
Union				
1	100mm Galvanised steel loose-pin hinges welded in position as per architect's specification	No	18	
LOCKS				
Union				
2	Two lever mortice lockset with CP on brass Gower Lever handles	No	4	
3	Three lever mortice lockset with CP on brass Gower Lever handles	No	2	
LETTERS, NAMEPLATES, ETC				
4mm Perspex signs painted white on back with letters and numerals reverse engraved and painted black				
200 x 30mm High signs with 15mm high letters and numerals fixed with two self-tapping screws to steel and reading as follows:-				
4	LEARNING AREA 1	No	1	
5	SICK BAY	No	1	
6	GRADE R STAFF ABLUTIONS	No	1	
7	GRADE R TOILET 1	No	1	



8	KITCHEN	No	1		
9	OFFICE	No	1		
	<u>FIRST AID KITS</u>				
10	Provide one (1) Regulation 3 First Aid Kit, large (5 - 50 persons) suitable for crèches and schools with contents that satisfy the National OHS Act. All contained in a white metal lockable box measuring 450mm x 350mm x 120mm deep with one shelf, bearing the 'green first aid cross' on it's lid, fixed to wall.	No	1		
Sub-Total					
	BILL NO 9				
	METALWORK				
	SUPPLEMENTARY PREAMBLES				
	For preambles see "Model Preambles for Trades"				
	NOTE: Tenderers are advised to study the Standard Preambles to all trades and Supplementary Preambles before pricing this bill				



	<p>Descriptions Descriptions of bolts shall be deemed to include nuts and washers Descriptions of expansion anchors and bolts and chemical anchors and bolts shall be deemed to include nuts, washers and mortices in brickwork or concrete Metalwork described as "holed for bolt(s)" shall be deemed to exclude the bolts unless otherwise described</p> <p>WELDED GALVANISED GATES,ETC</p> <p>Galvanised hot dipped mild steel</p>				
1	Reinstall the existing door Gate (G1) size 813 x 2032 mm high, ensure that is hazardous free	No	2		
2					
3	<p>STEEL INSET SINK</p> <p>Steel Double Bowl inset sink, all fittings included(taps, catch etc). 1 160mm x 460mm in size.</p>	No	1		
Sub-Total					
	<p>BILL NO 10</p> <p>PLASTERING</p> <p>PLASTER</p> <p>Cement plaster on brickwork</p>				
1	On new masonry walls	m2	68		



2	25mm Screed Thick on floors and landings	m2	100		
Sub-Total					
<p>BILL NO 11</p> <p>PLUMBING AND DRAINAGE(PROVISIONAL)</p> <p><u>RAINWATER DISPOSAL</u></p> <p><u>Marley Vynadeep' or other approved vinyl rainwater downpipes</u></p>					
1	Extra over eaves gutter for stopped end	No.	4		
2	Extra over eaves gutter for gutter outlet down pipe	No.	4		
3	80mm PVC diameter rainwater downpipes with brackets fixed to wall with and including oiled 100 x 75 x 25mm wrought hardwood blocks plugged to walls.	m	4		
4	PVC Half round gutters clipped to the fascia board using brackets (Measured elsewhere)	m	38		
5	Extra over rainwater pipe for bend	No.	4		
6	Joint between end of 100 x 75mm rainwater pipe and top of tank	No.	2		



	<u>FIRE FIGHTING EQUIPMENT</u>				
7	4.5 kg Dry chemical powder portable fire extinguisher, with wall-mountable brackets fixed to and including 19mm x 145mm x 600mm wrought hardwood backboard with bevelled edges, plugged to wall.	No	1		
	Sub-Total				
	BILL NO 12				
	GLAZING				
	SUPPLEMENTARY PREAMBLES				
	For preambles see "Model Preambles for Trades"				
	NOTE: Tenderers are advised to study the Standard Preambles to all trades and Supplementry Preambles before pricing this bill				
	GLAZING TO STEEL WITH PUTTY				
	6,38mm Intruderprufe NS clear safety glass set in U-shaped felt gaskets				
1	Panes not exceeding 0,1m2	m2	3		
	Sub-Total				



BILL NO 13

PAINTWORK

FLOATED PLASTER SURFACES

Prepare and apply one coat primer to SABS 1416 "Plascon Plaster Primer (UC56), and two coats "Plascon Velvagro Paint" to SABS 515. Colour to Architect's choice. Or any similar approved.

1	Internal walls	m2	246
2	External walls	m2	204

PLASTER BOARD SURFACES WITH

PLASCON VIP One coat primer to SABS 1416 and two coats "Plascon Super Acrylic Polvin" paint to SABS Grade 1 semi gloss. Or any similar approved.

3	Ceilings and cornices	m2	150
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FIBRE-CEMENT SURFACES



	Prepare and apply priming coat of plascon merit plaster primer (UC56) or "Plascon Multi-Surfaced Primer" and apply one coat undercoat and two coats Plascon Super Universal Enamel. Or any similar approved.			
4	Barge boards	m	38	
5	Fascia boards	m	28	
	METAL SURFACES WITH			
	Spot priming defects in pre-primed surfaces with zinc phosphate metal primer, one coat universal undercoat and two coats super universal enamel paint on steel			
6	Windows	m2	15	
	Cleaning roof thoroughly with approved chemica. Apply one coat "Plascon" or any other approved plaster primer an one coat universal undercoat and two coats Emulsion acrylic roof paint			
7	On roofs	m2	266	
	WOOD SURFACES WITH			
	Prepare and apply one coat calcium plumbate primer, one coat undercoat and one coat gloss enamel paint			



8	Doors	m2	25		
	One coat oil wood primer, one coat universal undercoat and two coats super universal enamel paint on				
9	Skirtings, rails, etc not exceeding 300mm girth	m	74		
Sub-Total					
BILL NO 14					
<u>EXTERNAL WORKS</u>					
Allow clearing site for the width of 1000mm where fencng runs are to be erected including removing trees, shrubs etc.not exceeding 200mm girth, grubbing uproots and roughly levelling		m	152		
FENCING (Provisional)					
1	15MPa Concrete on holes, 1m wide around the building	m	28		
2	75 - 100mm Diameter creosote treated gumpole intermediate post 2400mm long holed as necessary for wire or straining eye bolts and embedded 600mm deep in ground in and including 400 x 400 x 600mm deep cement concrete (15 MPa/19 mm stone) base including all excavations in earth, backfilling and ramming etc.	No	50		



3	75 - 100mm Diameter creosote treated gumpole gate post 2400mm long holed as necessary including 75 - 100 mm stay post, for wire or straining eye bolts and embedded 600mm deep in ground in and including 400 x 400 x 600mm deep cement concrete (15 MPa/19 mm stone) base including all excavations in earth, backfilling and ramming etc.	No	4		
4	Corner straining frame formed of three 75 - 100mm diameter vertical posts 2400mm long and two horizontal braces each 1200mm long with bottom ends of posts embedded in concrete and braced as last described including all excavations in earth, backfilling and ramming.	No	17		
5	Fencing formed of 50 x 100 x 2.5mm diameter galvanised weldmesh 1,800 m high with vertical wires facing outwards secured with "Howgring" clips or 1.6mm galvanised binding wire at 300 mm centres to top and bottom straining wires and 700 mm centres to four intermediate straining wires (straining wires elsewhere measured) including holes through posts.	m	152		
6	Six strands of 4mm galvanised straining wires secured to fencing posts with doubled 2mm galvanised wire inserted through hole in post and turned a minimum of four turns around straining wire and attached to straining frame at one end with not less than four turns and the other end to straining bolts (elsewhere measured).	m	152		
	Security fencing, gates, etc including two coats aluminium paint on metal stays, framing, etc				



1	<p>Single pedestrain gate, size 900mm wide x 1800 mm high, formed of 50 mm diameter nominal bore x 3,25 mm wall thickness hot dip galvanised mild steel pipe framing all round with mitred and welded angles and cross braces mullion and transome, scribed and welded into angles and at cross intersections, fixed gate posts, the gate covered with 50 x 100 x 2.5mm diameter galvanised weldmesh , leaf fitted with three 24 mm diameter x 300 mm long eyebolt hinges including all holes, etc. 500 mm long approved chain spot fitted to gate with 48mm padlock.</p>	no	1		
2	<p>Vehicle gate, size 3000mm wide x 1800 mm high, formed of 50 mm diameter nominal bore x 3,25 mm wall thickness hot dip galvanised mild steel pipe framing all round with mitred and welded angles and cross braces mullion and transome, scribed and welded into angles and at cross intersections, fixed gate posts, the gate covered with 50 x 100 x 2.5mm diameter galvanised weldmesh, both leafs fitted with three 24 mm diameter x 300 mm long eyebolt hinges including all holes, etc. 500 mm long approved chain spot fitted to gate with 48mm padlock.</p>	no	1		
SUB TOTAL					
BILL NO 15					



PROVISIONAL SUMS					
1	Provide the amount of R8500.00 (Eight Thousand Five hundred Rands) Pigeon hole fitting 6100mm long	Item	1	R 8 500,00	8 500,00
2	Allow for Profit	Item	1		
3	Allow for attendance	Item	1		
4	Provide an amount of R5000 (five thousand Rands) for supply of stimulation material (Books, fiction books, multilingual alphabet poster, life skills poster, puzzles, fiction/story books, nonfiction factual books, multilingual alphabet poster, life-skills posters)	Item	1	5 000,00	5 000,00
5	Allow for Profit	Item	1		
6	Allow for attendance	Item	1		
7	Provide an amount of R5000 (five thousand Rands) for fantasy and make-believe (child-size furniture, old clothes and shoes, soap/tea boxes, puppets, dolls, prams, pot-and-pan set, playfood, plastic animals, train sets, cars, airplanes)	Item	1,00	R 5 000,00	R 5 000,00
8	Allow for Profit	Item	1,00		
9	Allow for attendance	Item	1,00		



10	Allow for R 20 000 (Twenty thousand Rands) for Electrical work, Mechanical work and Geysers etc. Including Certificates of Compliance (Provisional)	Item	1	R 20 000,00	20 000,00
11	Allow for Profit	Item	1		
12	Allow for attendance	Item	1		
ABLUTION FACILITIES:					
1	Provide the amount of R40,000.00 (Forty Thousand Rand) for two additional precast ablution facilities to be either new or relocated.	Item	1	R 40 000,00	40 000,00
2	Allow Profit	Item	1		
3	Allow Attendance	Item	1		
16	Provide an amount of R 20 000.00 (Twenty thousand Rands) for the complete Gas Installation to the Kitchen, including a galvanized framed metal gas cylinder cage suitable for storing two (2) 19kg gas cylinders, including providing training, operating and maintenance manuals, testing and provision of a Certificate of Compliance (COC) on completion.	Item	1	R 20 000,00	20 000,00
17	Allow for Profit	Item	1		
18	Allow for attendance	Item	1		



SUB TOTAL					
FINAL SUMMARY					
1	PRELIMINARIES AND GENERAL	Sum			
2	ALTERATIONS	Sum			
3	CONCRETE, FORMWORK AND REINFORCEMENT	Sum			
4	ROOF COVERINGS ETC	Sum			
5	CARPENTRY AND JOINERY	Sum			
6	CEILINGS, PARTITIONS AND ACCESS FLOORING	Sum			
7	FLOOR COVERINGS	Sum			
8	IRONMONGERY	Sum			
9	METALWORK	Sum			
10	PLASTERING	Sum			
11	PLUMBING AND DRAINAGE(PROVISIONAL)	Sum			
12	GLAZING	Sum			
13	PAINTWORK	Sum			
14	EXTERNAL WORKS	Sum			
15	PROVISIONAL SUMS	Sum			



	<p>Contingencies Add: R10000.00 [Ten Thousand Rand] as a Budgetary Allowance for Contingencies of a general nature, to be expanded at the direction and Instruction of the Principal Agent and to be deducted in whole or in part if not required.</p> <p style="text-align: right;">SUB-TOTAL</p> <p>VALUE-ADDED TAX Add: Value-added tax to the above sub-total at the statutory rate prevailing on the last day upon which the tender for this contract is to be submitted. (15%)</p>			<p>R 10 000,00</p>	<p>10 000,00</p>
	TOTAL TENDER OFFER				R

Directorate	Name & Extension	End User/ Functionary	Signature	Date
PRM		Approved /Not Approved		



2. REQUIREMENTS / CONDITIONS

- **NO SERVICES MUST BE RENDERED WITHOUT AN OFFICIAL ORDER.**
- Quotations must reflect your Logis and CSD Supplier Number.
- Quotations are to be valid for 60 days.
- Total tender offer on pricing schedule must be completed
- Service provider must be registered and active with the required CIDB grading.
- Certified ID copies of the company's shareholder must be submitted.
- Quotation is only valid when signed/stamped by the service provider.
- Please also sign and submit the attached declaration of interest form SBD 4
- Please indicate percentage discount (if any)
- All invoices issued must reflect unique invoice number and order number.
- Please indicate in writing/ e-mail if you are unable to provide service (1 working day);
- All goods/services excluding terms contract requested must be delivered within 30 days on receipt of an official order to prevent automatic cancellation of the order.
- Payment will only be affected on banking details reflected on the Centralised Supplier Database hosted by National Treasury.
- For reconciliation purposes please ensure that the reference number for this specification is appended on your quotation.
- Prices on your quotation should indicate price per unit inclusive of VAT if the supplier is a VAT Vendor; and
- **The closing date for the submission of the tender documents is 21 July 2023 at 11H00 at the tender box situated at the offices the Department of Education, Steve Tshwete Complex, Zone 6, Zwelitsha.**
- **To be completed by the Supply Chain Management Unit**
- Enquiries.....
- Telephone (040)6084284 _____ Fax (040) 608 4284 for _____



3. QUOTATIONS EVALUATION CRITERIA

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system



Table 1: Specific goals for the tender and points claimed are indicated per the table below. (Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The Specific goals allocated points in terms of this tender	Number of points Allocated (90/10 system) (To be completed by organ of state)	Number of points Allocated (80/20 system) (To be completed by organ of state)	Number of points Allocated (90/10 system) (To be completed by the tenderer)	Number of points Allocated (80/20 system) (To be completed by the tenderer)
Woman Ownership	2	5		
Ownership with Disabilities	1	2		
Youth Ownership	3	5		
Enterprises located in the Eastern Cape Province	3	6		
Ownership by Military Veterans	1	2		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX



4.6. I, the undersigned, who is duly authorized to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct.
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct.
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process.
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct.
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favorable arrangements due to such cancellation.
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....



BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name).....
in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read, and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.





- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN

MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature Date

.....

Position Name of bidder