

PROVINCE OF THE EASTERN CAPE DEPARTMENT OF EDUCATION

ADDENDA/ERRATUM TO OPEN POST BULLETIN FOR PRINCIPALS - VOLUME 1 OF 2021

VACANT: PRINCIPAL POSTS AT SCHOOLS

DATE: 8 JUNE 2021

TEL: 040 608 4064/ 040 608 4548/4513

FAX: 040 608 4433

PRIVATE BAG X 0032

BHISHO 5605

CLOSING DATE FOR RECEIPT OF APPLICATIONS FOR THESE POSTS ADVERTISED:

CLOSING DATE: 30 JUNE 2021

*NB Please take note that the closing date has been extended only for this

addenda and not the bulletin issued

The Department reserves the right not to fill the advertised posts in this Bulletin.

1. IMPORTANT INFORMATION FOR ALL APPLICANTS

- A. Applications should be made on the attached Eastern Cape Province application form (Educator Employment Profile EDP 01 Form). Such form must be photocopied from this bulletin. Additional copies of this application form can be obtained from any District Office. This form combines the information in the standard application form and the standard CV information into one Employment Profile Form.
- B. Application Forms are to be accompanied by all relevant documentation. (Recommended list)
 - Completed (EDP 01) application form
 - · Certified copy of the South African Identity document
 - Certified copies of all academic qualifications, which must include appropriate training as educator
 - Academic record of the qualifications (statement of results).
 - Certified copy of membership certificate with SACE (OR proof of application for registration)

C. Forms without all the relevant documentation will be discarded.

- D. Separate application forms should be completed for EACH POST. Each form must be accompanied by the required documentation. Completed forms which are photocopied will not be accepted.
- E. Where there is misrepresentation of facts, or any other deviations from these procedures, regulations, or collective agreements, the Department reserves the right not to fill the post or posts affected.
- F. The post, post number and the name of the educational institution for which an application is made should be clearly stated.

G. NO LATE APPLICATIONS WILL BE ACCEPTED.

- H. Successful candidates are only to assume duty on receipt of an official letter of appointment signed by the relevant DISTRICT DIRECTOR.
- I. All applications must be directed to the relevant <u>District Offices only</u>.
- J. The Eastern Cape Department of Education is an affirmative action employer.
- K. The department reserves the right not to fill the advertised posts in this Bulletin.
- L. POST NOT FILLED BY THE PRESCRIBED DATE AS PER THE MANAGEMENT PLAN WILL BE RE-ADVERTISED.
- **NB.** You can regard your application as unsuccessful if you have not heard from the Department within three months of the closing date.

Only shortlisted candidates will be contacted. Shortlisted candidates will be expected to pay for their own travelling costs.

nonkosiyazi.sipahlanga@edu.ecprov.gov.za

2. SUMMARY OF POSTS

Districts	No of Principals
OR TAMBO INLAND	01
Grand Total	01

3. SALARY NOTCHES PER ANNUM

POST CLASS DESCRIPTION	NOTCH
PRINCIPAL P5	R 664 152
PRINCIPAL P4	R 571 188
PRINCIPAL P3	R 496 698
PRINCIPAL P2	R 415 245
PRINCIPAL P1	R 348 747
PRINCIPAL S1	R 116 043

- 4. **ENQUIRIES** should be directed to the relevant District Office. Contact details are provided below.
- 3. Please see attached the posts advertised.

DR N MRUDE

SUPERINTENDENT-GENERAL

23/06/2021

DATE

EASTERN CAPE DEPARTMENT OF EDUCATION: ADDENDA/ERRATUM TO OPEN POST BULLETIN: PRINCIPALS - VOLUME 1 OF 2021



EASTERN CAPE DEPARTMENT OF EDUCATION EDUCATOR EMPLOYMENT PROFILE FORM

(EDP 01 Form)

Instructions: 1. This form combines the information in the standard application form and the standard CV information into one	
Employment Profile Form.	
2. Place an X in blocks where applicable.	

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EASTERN CAPE DEPARTMENT OF EDUCATION: ADDENDA/ERRATUM TO OPEN POST BULLETIN: PRINCIPALS - VOLUME 1 OF 2021

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20.	SECTION D: GE	VERIC SKIL	LS (Ev	ridence	of these skil	ls may be	e tested	in the Intervi	ewing Proces	ss)		
	(Mark appropriate bo	ox with an X)	,		Established			Developing			t Establishe	d (NYE)
20.1.	COMPUTER LIT											
20.2.	COMMUNICATION											
20.3.	REPORT WRITIN											
20.4.	BASIC PROJECT	MANAGEM	ENT				-					
20.5.	LEADERSHIP	NT.										
20.6.	BASIC FINANCIA MANAGEMENT	XL.										
20.7.	HUMAN RELATI	ONS		-			-					
20.7.	INNOVATION A	ND CREATI	VITV	-			-					
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23.	EXTRA CURRICU		ITIES									
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22.2	MUSICAL INSTRI											
747												
23.2	e.g. piano, flute (sta											
23.2	e.g. piano, flute (sta				(Mark ap)	propriate	box w	vith an X)				
23.3.	e.g. piano, flute (sta instrument/s)										CHOIR	
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EASTERN CAPE DEPARTMENT OF EDUCATION: ADDENDA/ERRATUM TO OPEN POST BULLETIN:

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26.	SOCIAL RESPONSIBILTY R	OLE (e.g. com	munity based ac	ctivities; S	RC chairpers	son)		
	POSITION HELD				RESPONSI	BILITIES		
26.1.								
26.2.								
26.4.								
26.5.								-
27.	PERSONAL QUALITY TRAI	TS (i.e. your str	engths)					
27.1.								
27.2.								
27.3. 27.4.								
27.5.		-						
27101								
28.	OTHER RELEVANT INFOR	MATION (e.g.	awards; scholar	ships; stu	dy tours)			
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28.3.				-				
28.4.								
28.5.								
			al de					
29.	EMPLOYMENT CHECKS (* employment/promotion)	where you have	answered "YES	" certain	restrictions <u>N</u>	MAY be placed on your		
29.1	Have you ever been	YES	NO	29.3.	Have you	ever taken early	YES	NO
	convicted of misconduct?				retirement	due to ill health?	0.000	10 1/m
29.2.	Have you ever been criminally charged?	YES	NO	29.4.		opted for a Voluntary Package (VSP)	YES	NO
30.	REFERENCES		CONTINC	TDDTAT	T.C.	DEL VELO	101111	
30.1.	NAME		CONTAC	I DETAI	L5	RELATION	SHIP	
30.2.					**			
30.3.								
31.	DECLARATION							
and coul	e that the above information is tru ld render me liable to be discharg certificates and therefore are rega	ed on account of	f misconduct. I	any false declare th	or incorrect nat all require	statement can constitute med documents attached are	isrepreser a true cop	ntation y of my
SIGNAT	TURE OF APPLICANT				Ī	DATE		
-+								

ADDRESSES OF DISTRICT OFFICES:

Forward all applications to the District Director of the respective District as listed below (no application forms must be submitted to schools)

East London:	Fort Beaufort	King Willam's Town
Ms N Fikeni	Ms P. Futshane	Ms N Fikeni
Tel: 043-7086229	Tel: 046- 6451179	Tel: 043- 6043200
Address: P/B X 9007 E.L	Address: P/B X 2041 F.B.T	Address: P/B X 0055 K.W.T
5200	5720	5600
3200	3720	3600
Ngcobo	Qumbu	Mthatha
Mr. Mshotana(Acting)	Ms. L.M. Dyodo	Ms L.M. Dyodo
Tel: 047-5481097 / 99	Tel: 047- 5420210 / 12	Tel: 047- 5024268 / 200
Address: P/B X 214	Address: P/B X 466	Address: P/B X 5003
Engcobo 5050	Qumbu 5180	Mthatha 5100
Libode	Dutywa	Butterworth
Mr. V. Joseph	Mr. Mkentane	Mr. VV Mkentane
Tel: 047- 5027401	Tel: 047- 4891438 / 147	Tel: 047- 4910647 / 48 / 49
Address: P/B 518	Address: P/B X 1203	Address: P/B X 3019
Libode 5160	Dutywa 5000	Butterworth 4960
hnyCofimvaba	Cradock	Sterkspruit
Mr Mshotana(Acting)	Mr. NRW De Bruyn	Mr. VN Mabece
Tel: 047 -4880024	Tel: 048 –8813103 / 5	Tel: 051- 6110052 / 6342009
Address: P/B X 1229	Address: P/B X 82	Address: P/B X 5026
Cofimvaba 5380	Cradock 5880	Sterkspruit 9762
Queenstown	Lady Frere	Mbhizana
Mr. NRW De Bruyn	Mr. NRW De Bruyn	Mr. A. Mpupu
Tel: 045 – 8588900	Tel: 047 -8780009	Tel: 039 - 2510975
Address: P/B X 7053	Address: P/B X 1152	Address: P/B X 504
Queenstown 5320	Lady Frere 5410	Bizana 4800
Mount Fletcher	Maluti	Lusikisiki
Mr. V.N. Mabece	Mr. L. Mtatyana	Mr. V. Joseph
Tel: 039- 2570963	Tel: 039 - 2560111	Tel: 039 - 2536620
Address: P/B X 1133	Address: P/B X 9003	Address: P/B X 1010
Mount Fletcher	Matatiele 4730	Lusikisiki 4820
Graaff-Reinet	Mount Frere	Grahamstown
Mr. HN Godlo	Mr. L. Mtatyana	Mr. HN Godlo
Tel: 049- 8072202	Tel: 039 - 2550005	Tel: 046- 6229310
Address: P/B X 726	Address: P/B X 9001	Address: P/B X 1001
Graaff-Reinet 6280	Mount Frere 5090	Grahamstown 6140
Uitenhage	Port Elizabeth	
Mr. E. Gorgonzola	Mr. E. Gorgonzola	
Tel: 041- 9954000	Tel: 041- 4034402 / 434	v.
Address: P/B X 64	Address: P/B X 3915	
Uitenhage 6200	North End	
	Port Elizabeth 6056	

EASTERN CAPE DEPARTMENT OF EDUCATION: ADDENDA/ERRATUM TO OPEN POST BULLETIN: PRINCIPALS - VOLUME 1 OF 2021

ADDENDUM TO VOLUME 1 OF 2021	VOLUME 1 C	JF 2021								
NO	DISTRICT	LOCATION	NAME OF SCHOOL	COMPONENT	EMIS	MEDIUM OF INSTRUCTION	GRADE	SUJECTS	SCHOOL	POST NAME
ADD 1 OF 2021 58	ORTI	TSOLO	NTIBANE SPS	204273	200400857	ENGLISH	R TO 7		P3	PRINCIPAL P4
ERRATUM TO VOLUME 1 OF 2021	OLUME 1 OF	- 2021								
Withdrawa a lemerahal	+									
Williaman of po	150									
ON	DISTRICT	LOCATION	NAME OF SCHOOL	COMPONENT	EMIS	MEDIUM OF INSTRUCTION	GRADE	GRADE SILIECTS	SCHOOL	POST NAME
		PORT	LAERSKOOL					MANIACHIENT	JONE	1400
ADD 1 OF 2021 10	NMB	ELIZABETH	٠.	184337	200100440	200100440 ENGLISH	1-7	ADMINISTRATION P3	23	PKINCIPAL PI 4
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